

## Course Withdrawal for Emergency

The Course Withdrawal for Emergency is implemented only for the 2020 Spring semester courses to remedy the unfair evaluation result endowed unrelated to students' learning abilities or efforts such as unstable network environment and poor IT devices in online/non-face-to-face classes under the COVID-19 pandemic.

1. Applicable Students : Undergraduates of Sinchon Campus(including the International Campus) who have completed the 2020 Spring semester.

- ※ Students who took courses during 2020 spring semester and have not yet applied for Course Withdrawal for Emergency (including students who are currently on a leave of absence and on a military leave) can apply for Course Withdrawal for Emergency during the course withdrawal period in Fall 2021. **The Course Withdrawal for Emergency will be available only until 2023 Fall semester and will not be available from 2024 Spring semester.**
- Those who graduated or in the state of 'Completion of Bachelor's Degree', and Dismissed Students cannot apply.
- 2021 Fall semester Medicine/Dentistry College students cannot apply.

2. Applicable Courses for Withdrawal

One course completed in 2020 Spring semester except for P/NP graded courses.  
At least one course must remain completed after withdrawal.

3. Course Withdrawal Period for Emergency

**October 25 (Mon) 09:00 ~ October 27 (Wed) 23:59**

- Cancellation of withdrawal is possible through the Yonsei Portal during the same period.
- Withdrawal cannot be cancelled after the course withdrawal period.
- Students who wish to graduate or be in 'Completion of Bachelor's Degree' status must check whether the course withdrawal does not result in lack of graduation requirements.

4. Recalculating GPA after Course Withdrawal for Emergency

Recalculated GPA will be updated on November 10 (Wed) 15:00, and can be checked at the Yonsei Portal Service (<http://portal.yonsei.ac.kr/> → Academic Information System → Academic Management System (Degree Programs) → Course → Grading Browse).

The withdrawn course will be marked as 'WE (Withdrawn for Emergency Situation)' instead of grade on the transcript and be excluded from GPA calculation.

#### 5. Notices

- 1) Students with the course withdrawal are not eligible for academic honors even if their GPAs meet the requirements.
- 2) 2020 Spring semester academic warnings, academic warning dismissals, academic honors given based on the original GPA before withdrawal will remain effective.
- 3) The original GPA before withdrawal is applied to screening the qualification for the grants and scholarships, student loans of the Korea Student Aid Foundation.
- 4) The original GPA before withdrawal is applied to screening the qualification for internal and external scholarships.

#### FAQs

**Q1)** I am currently retaking the course I have taken in the 2020 Spring semester. What happens to this course if I withdraw the course I have taken in the 2020 Spring semester?

**A1)** Current course will be counted as your first attempt. The number of repeating chance will be restored and the maximum grade constraint of A0 that applies to the retaking course will not be applied, either.

**Q2)** What happens to the exempt grade and credit for the course I had previously taken if I withdraw from the course I have retaken in the 2020 Spring semester?

**A2)** Even if you withdraw from the course retaken in the 2020 Spring semester, the grade and credit that were exempt due to "Repeating" the course will not be restored.

**Q3)** If I am unable to apply for the Course Withdrawal for Emergency due to personal reasons, are there any further opportunity for course withdrawal?

**A3)** You can apply for the withdrawal during the withdrawal period of the semester you return to school.



## Manual for 'Course Withdrawal for Emergency'

Yonsei Portal Services (<http://portal.yonsei.ac.kr/>)→Academic Information System→Log in→Course→①Withdrawal for Emergency→②Apply for Course Withdrawal→③Read carefully the attached guideline and FAQs→④Link for 'Agree to the notice'

The screenshot displays the Yonsei University Portal Services interface. The left sidebar contains a navigation menu with the following items: Student Record, Course, Course Catalogue, Course Enrollment, Grading Browse, Course Evaluation, Electronic Roster, Lecturer Appointment, Withdrawal for Emergency, Apply for Course Withdrawal, Check for Apply, Registration, Scholarship, Majors, Careers, and School Life. The 'Withdrawal for Emergency' and 'Apply for Course Withdrawal' items are highlighted with red boxes and numbered 1 and 2 respectively. The main content area is titled 'Withdrawal for Emergency' and 'Apply for Course Withdrawal for Emergency'. It contains a list of guidelines and FAQs, with a red box and number 3 highlighting the instruction to read the attached guideline and FAQs. Below this, there is a section for 'Recalculating GPA after Course Withdrawal for Emergency' with a red box and number 4 highlighting the instruction to agree to the above announcement. At the bottom, there is a form for '신청사유(Reason for course withdrawal)' with a dropdown menu for 'Semester' set to '2020학년도 1학기' and buttons for 'Browse', 'Save', and 'Delete'.

YONSEI UNIVERSITY

LOGOUT --Quick Link-- 한국어 (PRE)System

※ 원활한 학사안내를 위하여 개인정보(연락처, 이메일 등)를 수정하여 주시기 바랍니다

Withdrawal for Emergency Apply for Course Withdrawal for Emergency

③ Please read carefully the attached guideline and FAQs for 'Course Withdrawal for Emergency'.(Click)

1. Course Withdrawal Period for Emergency:
  - Cancellation of withdrawal is possible through the Yonsei Portal during the same period.
  - Withdrawal **cannot be cancelled** after the course withdrawal period.
  - Students who wish to graduate or be in 'Completion of Bachelor's Degree' status must check whether the course withdrawal does not result in the lack of graduation requirements
2. Notices
  - 1) Students with the course withdrawal are not eligible for academic honors even if their GPAs meet the requirements.
  - 2) 2020 Spring semester academic warnings, academic warning dismissals, academic honors given based on the original GPA before the withdrawal will remain effective.
  - 3) The original GPA before withdrawal is applied to screening the qualification for the grants and scholarships, student loans of the Korea Student Aid Foundation.
  - 4) The original GPA before withdrawal is applied to screening the qualification for internal and external scholarships.
3. Recalculating GPA after Course Withdrawal for Emergency
  - Recalculated GPA will be updated on October 26 (Mon) 09:00, and can be checked at the Yonsei Portal Service (<http://portal.yonsei.ac.kr/> -> Academic Information System -> Academic Management System (Degree Programs) -> Course -> Grading Browse). The withdrawn course will be marked as 'WE (Withdrawn for Emergency Situation)' instead of grade on the transcript and **be excluded from GPA calculation.**

④ In order to apply for course withdrawal for emergency, you must agree to the above announcement.(Click)


Semester 2020학년도 1학기 Browse Save Delete

신청사유(Reason for course withdrawal) (436/1000)

Course Withdrawal Period for Emergency: October 6 (Tue) 09:00 ~ October 12 (Mon) 23:59

- Cancellation of withdrawal is possible through the **Yonsei** Portal during the same period.
- Withdrawal cannot be cancelled after the course withdrawal period.
- Students who wish to graduate or be in 'Completion of Bachelor's Degree' status must check whether the course withdrawal does not result in the lack of graduation requirements

⑤ Agree to the notice


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- Student Record
- Course
  - Course Catalogue
  - Course Enrollment
  - Grading Browse
  - Course Evaluation
  - Electronic Roster
  - Lecturer Appointment
  - Withdrawal for Emergency
    - Apply for Course Withdrawal
    - Check for Apply
- Registration
- Scholarship
- Majors
- Careers
- School Life

Withdrawal for Emergency > Apply for Course Withdrawal for Emergency

Notice
Close
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※ Please read carefully the attached guideline and FAQs for 'Course Withdrawal for Emergency'.(Click)

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공지사항 - Chrome

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Agree to the notice(required)

내 용

1. I have read and understood all the guidelines for 'Course Withdrawal for Emergency'
2. I have confirmed that withdrawal **cannot be cancelled** after the course withdrawal period.
3. I have confirmed that Students with the course withdrawal are not eligible for academic honors even if their GPAs meet the requirements.
4. I have confirmed that 2020 Spring semester academic warnings, academic warning dismissals, academic honors given based on **the original GPA before the withdrawal** will remain effective.
5. I have confirmed that **the original GPA before the withdrawal** is applied to screening the qualification for the grants, scholarships, student loans of the Korea Student Aid Foundation, and internal and external scholarships.

⑤

Agree

Disagree

does not result  
  
 before the withdrawal  
 of the Korea Student  
 > Grading Browse).

Save

Delete

drawal does not result

⑥ Reason for course withdrawal→⑦ Select the course for withdrawal→⑧ Save / ⑦ Select the course for cancellation→⑨ Delete

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Notice Close

Withdrawal for Emergency > Apply for Course Withdrawal for Emergency

※ Please read carefully the attached guideline and FAQs for 'Course Withdrawal for Emergency'.(Click)

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 - Withdrawal **cannot be cancelled** after the course withdrawal period.  
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※ In order to apply for course withdrawal for emergency, you must agree to the above announcement.(Click)

Semester 2020학년도 1학기

Browse

⑧ Save

⑨ Delete


⑥ 신청사유(Reason for course withdrawal) (436/1000)

Course Withdrawal Period for Emergency: October 5 (Tue) 09:00 ~ October 12 (Mon) 23:59  
 - Cancellation of withdrawal is possible through the Yonsei Portal during the same period.  
 - Withdrawal cannot be cancelled after the course withdrawal period.  
 - Students who wish to graduate or be in 'Completion of Bachelor's Degree' status must check whether the course withdrawal does not result in the lack of graduation requirements

Select	Course Code	Secti	Course Title	English Course Title	Classification	Credit	Grades	Repeated	Classification
⑦	TEST001	01	TEST1	TEST1	일반	3	F		
	TEST002	01	TEST2	TEST2	일반	0	F		대학원교과목(학부...

# ⑩ Check for Apply

Recalculated GPA will be updated on May 12 (Wed) 15:00, and can be checked at the Check for Apply or Yonsei Portal Service→ Academic Information System→Academic Management System(Degree Programs)→Course→ Grading Browse).

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Withdrawal for Emergency > Check for Apply

Student Record

Course

Course Catalogue

Course Enrollment

Grading Browse

Course Evaluation

Electronic Roster

Lecturer Appointment

Withdrawal for Emergency

Apply for Course Withdrawal

Check for Apply

Registration

Scholarship

Majors

Careers

Apply Semester	2020-2	Agree	동의(Agree)	Status	미완료(Incomplete)
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Course Code	TEST001	Section	01	Credit	3
Grade	F	Course Title	TEST1	English Course Title	TEST1
Type	일반	Program Classification		Repeated	