Course Withdrawal for 2022 Spring Semester

1. Course Withdrawal Period: April 27 (Wed) 09:00 ~ April 29 (Fri) 23:59

2. Directions

Go to Yonsei Portal Services (http://portal.yonsei.ac.kr/) ⇒ Academic Information System ⇒ Academic Management System (Degree Programs) ⇒ Course ⇒ Course Enrollment ⇒ Apply for Withdrawal

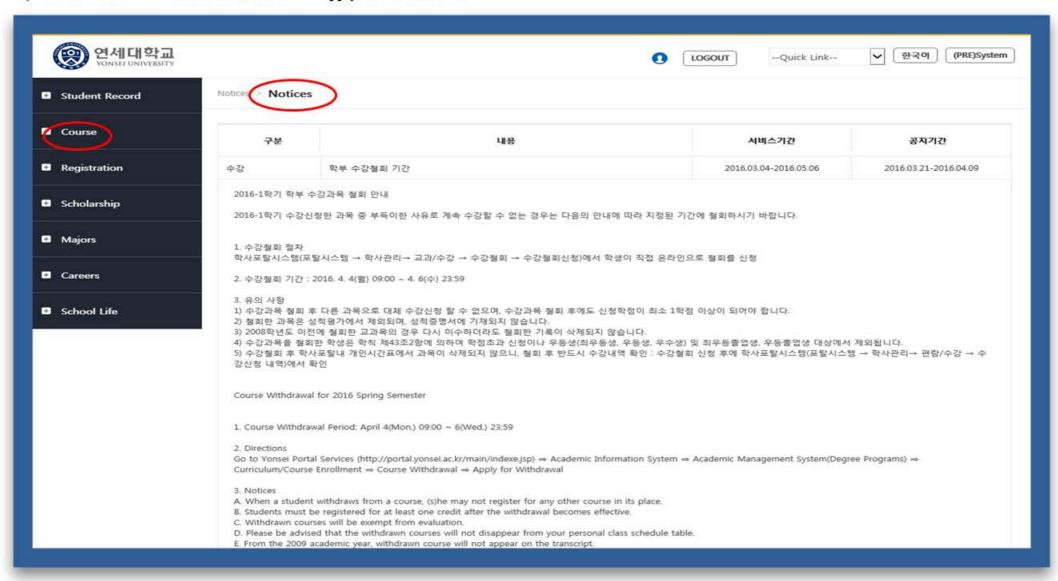
3. Notices

- A. When a student withdraws from a course, he/she cannot add a new course instead.
- B. Students must be registered for at least one course after the withdrawal becomes effective.
- C. Withdrawn courses will be exempt from GPA evaluation.
- D. Withdrawn courses will remain on your personal class schedule timetable.
- E. From the 2009 academic year, withdrawn courses will not appear on the transcript.
- F. Students with course withdrawals are not eligible to apply for extra credits in the next semester and for academic honor roll though their GPA may meet the requirements.
- G. After withdrawing from a course during the designated withdrawal period, verify that the course has indeed been withdrawn by checking the course enrollment list on the Yonsei Portal System.
- H. If a student, admitted in 2013 and thereafter, used course repeat opportunity to enroll a course and withdrawn from the course, course repeat opportunity will not be used.
- I. For information regarding the withdrawal, please contact Academic Support Team at 2123-2090.
- J. For information regarding the scholarship, please contact Student Affairs and Services Service Team at 2123-8191~2.

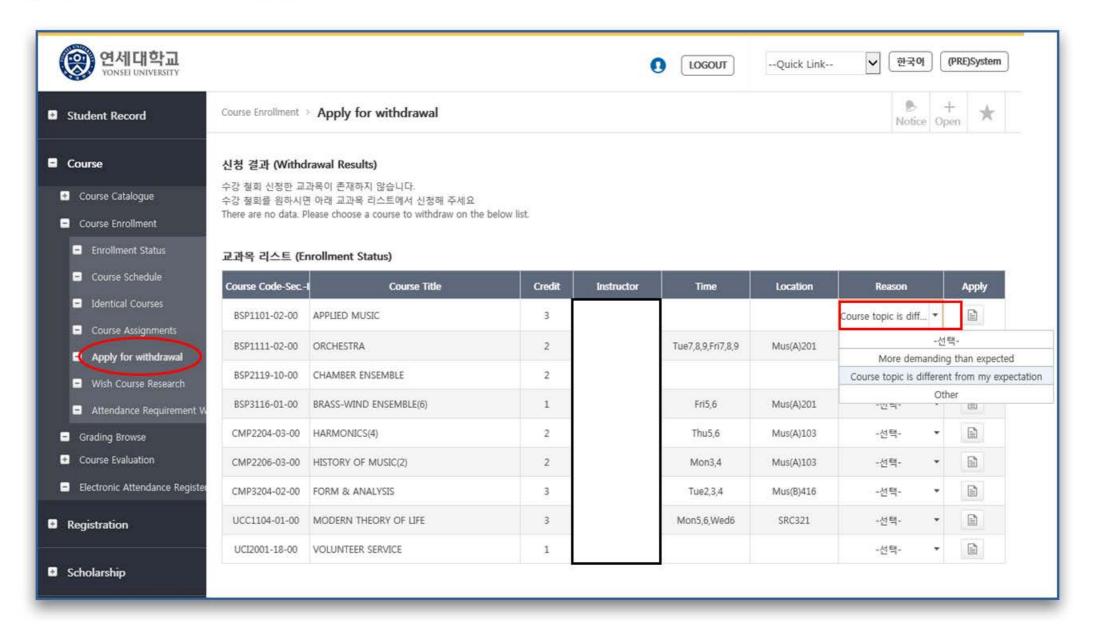
Academic Support Team, Office of Academic Affairs

How to Withdraw a Course

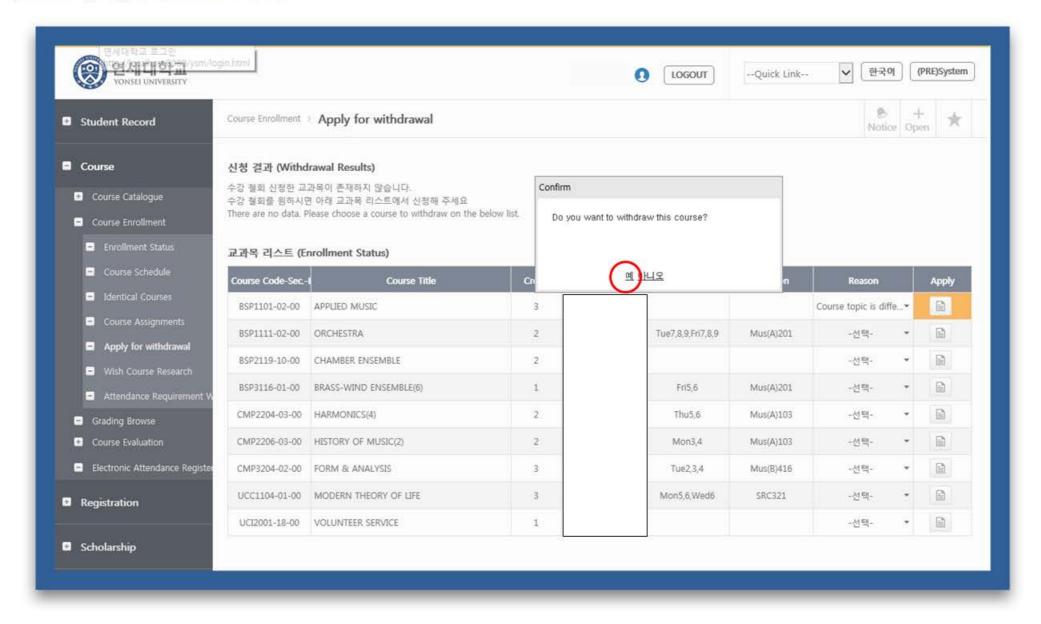
1) Go to Course \Rightarrow Course Enrollment \Rightarrow Apply for withdrawal



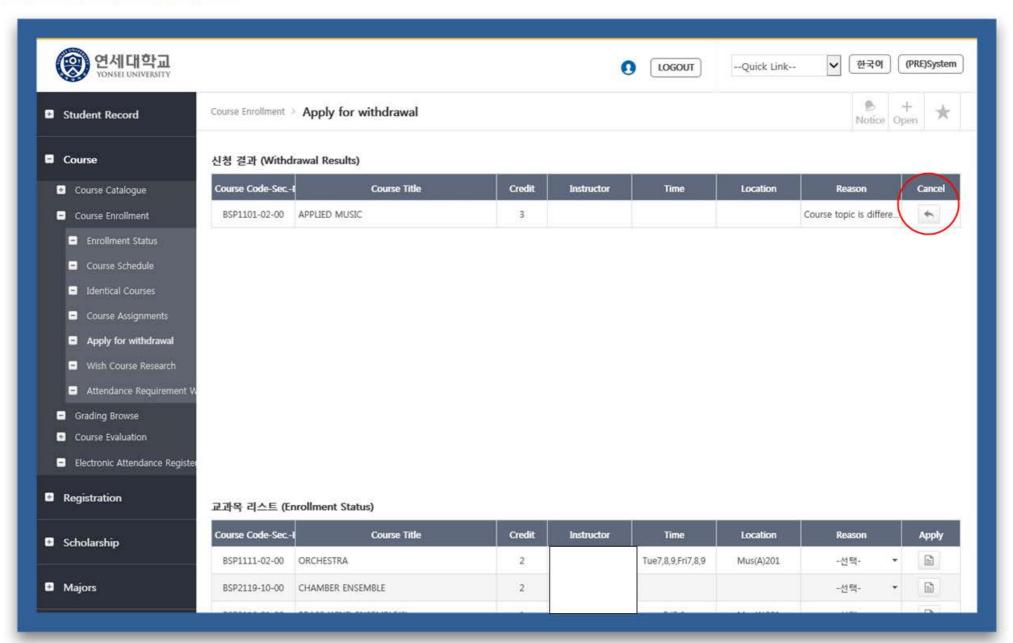
2) Choose 'Reason' for Course Withdrawal.



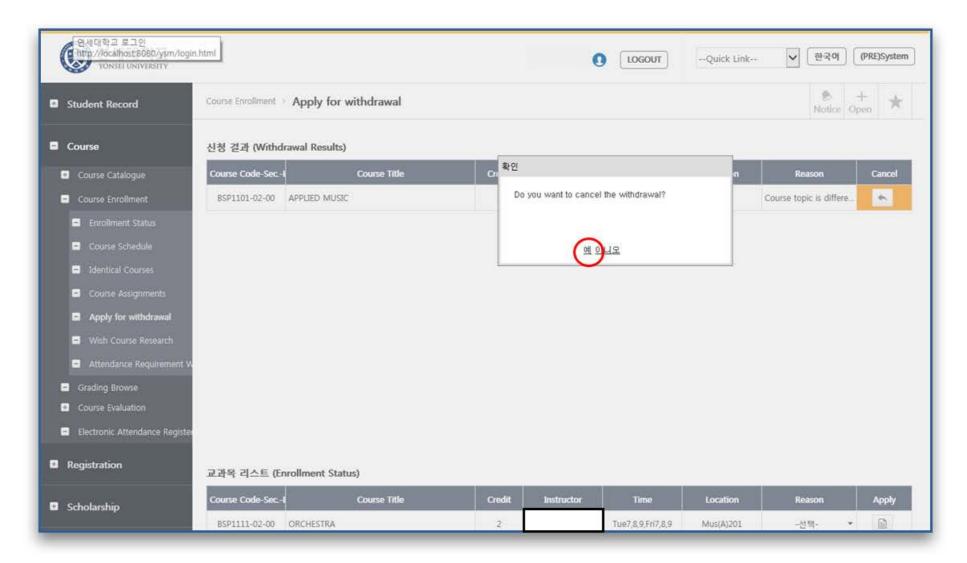
3) Click '\(\forall (Yes)\)' to withdraw a course.



4) Double-check Withdrawal Results



5) To cancel your withdrawal, click cancel. -> 0 (Yes)



6) Check "Course Enrollment"-> "Enrollment Status" for your withdraw course. 'W' indicates withdrawn course.

