

Dormitory Application & Registration Notice for Spring, 2024

[Freshmen & Transfer student]

For the students' academic support, the Wonju Housing Office is offering students who needs to live in the dorm to apply for the residence as follows.

For the spring semester of 2024, three people will be assigned in one room as a principle, and for the safety of residents, please be aware of the guidelines and precautions before applying.

※ Official Dormitory Application is done only through Yonsei Portal.

□ Notice for the Application and Registration

1. Subject: Freshmen studnets, Transfer student for the 2024 academic year

※ Students majoring medicine and sophomore or higher students majoring nursing should contact the Won-ui Haksa. (033-741-0217)

2. Application Period (Be sure to apply within the period): 2024. 02. 06.(Tue) 10:00 ~ 02. 08.(Thu) 16:00

3. How to Apply

Type	Instruction
Freshmen	- How to apply: Yonsei Portal(portal.yonsei.ac.kr) → Login(with your test number) → Dormitory → “입사신청(신입/어학당/교환학생)” → Apply → Check info. and complete the application - Selection Criteria: If there are too many students applying for a certain dormitory, students may be assigned in another dormitory according to the dmission grades for each major.
Remarks	※ Please make sure to check the ‘Type of Dormitory,’ ‘Dormitory Classification.’ and ‘Type of Room’ when applying , and fill it out carefully.

4. Applicable Dorm

Type	Dorm Fee	Dorm Fee per night	Applying code (Yonsei Portal)	Remarks	Difference	Common
Maeji 1:2 Dorm - Maeji Triple	573,480 Won	4,860 Won	Maeji Triple		Public Restroom and Shower Room	Air-conditioning & Heater support / Bed, Desk, Closet, Drawer, Refrigerator
Maeji 1 Dorm - Maeji Double	860,220 Won	7,290 Won	Maeji Double	Not applicable for female students		
Seiyon 1:2 Dorm - Seiyon Triple	860,220 Won	7,290 Won	Seiyon Triple		All-in-one bathroom per room	
Seiyon 3 Dorm - Seiyon Triple	860,220 Won	7,290 Won	Seiyon Triple	Not applicable for male students		
Cheongyeon 1:2 Dorm - Cheongyeon Triple	1,167,020 Won	9,890 Won	Cheongyeon Triple		Restroom and Shower Room per room	
Room for Disabled	Seiyon Dorm	1,110,380 Won	9,410 Won	-	All-in-one bathroom per room	
	Cheongyeon Dorm	1,423,080 Won	12,060 Won	-	Restroom and Shower Room per room	

- ※ If there are changes regarding infectious diseases, the dorm fee and the number of students per room could be changed. (If there is a difference, we will claim it within March)
- ※ If a student needs to take the RC program, he/she might be assigned to the dormitory which he/she did not apply.
- ※ If freshmen applied to unapplicable dorm, he/she may be assigned to different dorm.
- ※ Please be aware that dormitory application submitted through Yonsei Portal is not revisable.
- ※ If there are too many students apply for a certain dormitory, some of those students may be assigned to a different dorm from the one you applied for.
- ※ Since there is no restaurant in the dormitory, the dorm fee does not include food expenses. Instead, you can go to the cafeteria around the dorm or cook simple food in lounge of the dorm.
- ※ You can apply for the accessible room(only for the disabled person). (Form Archive-Application Form-Download and fill out the form, then send it to the email, dormil23@yonsei.ac.kr with an evidential document.)

5. Result Notice: Check Yonsei Portal for the result on 2024. 02. 13. (Tue) 17:00

- ※ Check individual selection result: Yonsei Portal → Login → Dormitory → Dormitory information check
- ※ Result Notice based on the selection criteria: Wonju Housing Office Website → 공지사항(입 · 퇴사)

6. About Dormitory Student Council Fee

- ※ Dormitory Student Council Fee will be used to purchase and repair welfare items(microwave, vacuum cleaner, piano, etc.) in the dormitory, and to carry out projects to promote the welfare of residents.

7. Registration Period (Fee payment): 2024. 02. 13.(Tue) 17:00 ~ 02. 15.(Thu) 12:00(Noon)

- ※ If you do not pay within the period, your application will be automatically cancelled without notice. (There is no additional registration period, so be on time.)
- ※ How to check the bill: Yonsei Portal → Login → Dormitory → 기숙사비고지서

8. Residency Period: 2024. 02. 25.(Sun) 15:00 ~ 06. 22.(Sat) 12:00(Noon) (118 Nights)

- ※ Students cannot check-in before the residency period, and in order to prevent the spread of infectious diseases, any outsiders are not allowed to enter dormitory.

□ Notice on Eligibility and Required Paper Submission.

1. Eligibility: 2024 Spring semester enrolled freshmen, transfer student

2. Check-in Procedure: Paper submission → ID check

- ※ If a student have a infectious disease, he/she may be restricted from check-in.
- ※ In order to prevent the spread of infectious diseases, any outsiders are not allowed to enter dormitory.

3. Required papers (★★Not able to check-in when papers are not submitted.)

1) Tuberculosis test result document (A Chest X-ray)

- ※ Confirmation of examination after January 1, 2024 can be submitted

2) Compliance Pledge for Infection Prevention & Rules (See the attached file)

☐ Additional Info.

1. Refund Policy

Type	Period
Full Refund	If refund was applied until 2024. 02. 24.(Sat) ※ The refund will be processed to the account registered in Yonsei Portal. ※ Random allocation regardless of nationality, major etc.
Partial Refund	If refund was applied between 2024. 02. 25.(Sun) ~ 05. 25.(Sat) [Dorm fee - (Cancellation charge + Calculated fee)] ※ Cancellation fee = 20% of dorm fee ※ Days will be calculated from Feb. 26th even if he/she did not check in. ※ Days will be calculated by nights. ※ If you were expelled, you cannot apply to the dorm within 6 months. And until the 13th week from the start of residency period, there will be partial refund. However, there is not refund after the 13th week.
No Refund	If refund was applied after 2024. 05. 26.(Sun)

※ For the details of refund policy, please check '[Guidelines for Refund Policy](#)'

※ How to apply for refund: Yonsei Portal → Academic Information System → Dormitory menu - Apply for refund

※ Refund procedures may take 2~3 weeks.

2. Required for preparation

A. Supplies: ID(Passport), Facial mask, Sanitary product, Toiletries, [Wireless router\(w/ LAN cable\)](#), Bedding

※ Maeji 1,2,3 dorm provides wireless Wi-Fi, so a personal router is not required. (wired Internet is not available)

※ Mattress sizes for each dorm

Dormitory		Mattress sizes (Length×Width×Height) (Unit: cm)
Maeji	double	100 × 200 × 24
	Triple	80 × 200 × 10
Seiyon	Triple	91 × 200 × 15.5
Cheongyeon	Triple	100 × 200 × 18

※ **Banned:** Electronic heating devices, Inflammable products, Electronic scooter, pet, etc.

[\[Penalty points will be given when caught\]](#)

※ **Allowed:** Computer, Light stand, Air-purifier, Humidifier(Except for heating type), etc.

B. If a student contacted with an infectious disease patient, he/she cannot enter the dormitory.

C. Any outsiders including parents cannot enter dormitory in order to prevent the spread of infectious diseases.

3. Expulsion Clause

A. Indoor smoking, indoor drinking alcohol, bringing in alcohol are heavily prohibited in dormitory, and the student will be **expelled when caught**.

B. If you are caught using a vacant room other than the assigned room without permission, you will be expelled from the dormitory and you will be charged a fee for the period of unauthorized occupancy of the vacant room.

C. Students who have been forced to expelled must leave within 7 days.

※ Please check the details about rules and regulations on the website below. (<https://wdorm.yonsei.ac.kr>)

4. [Notice on using Common Area](#)

You can check details regarding using common area on our website below.

<https://wdorm.yonsei.ac.kr/wdorm/board/noticel.do?mode=view&articleNo=47961&article.offset=0&articleLimit=10>

5. If you have other questions, please contact to the Housing Office.

If you use the e-mail or consultation bulletin board on the website, you can get a more accurate answer.

A. E-mail: dormil23@yonsei.ac.kr

B. Website: <https://wdorm.yonsei.ac.kr> - consultation bulletin board (상담게시판 Q&A)

C. Tel: 033)760-5300

▶ For further information

- Check 'Housing Guidebook (2023)'

Yonsei Univ. Wonju Housing Office

2024学年度第一学期原州生活馆入宿申请及登记指南

[新生及插班生对象]

为了支援学生们的学业,原州生活馆以需要宿舍居住的学生为对象,进行以下生活馆入宿申请。
为了宿舍学生的安全,请务必充分熟知参考事项及注意事项并申请。

※ 原州生活馆的正式入宿申请只能通过延世官网 (연세포탈Portal) 受理。

□ 申请及登记指南

1. 申请对象: 2024-1学期新生, 插班生
※ 医学预科及2年级以上护理系的学生请咨询原医学士(医科大学宿舍)。(033-741-0217)

2. 申请时间(请严守时间和期间): 2024. 02. 06.(周二) 10:00 ~ 02. 08.(周四) 16:00

3. 申请方法

区分	申请方法
新生, 插班生	- 申请方法: 学士管理系统 (portal.yonsei.ac.kr) → 使用考试号码登录 → 宿舍 → 入宿申请 (新生/语言学校/交换学生) → 确认内容后完成入宿申请。 - 选拔标准: 申请人数比学士可收容人数多时, 根据各学科的入学名次, 可代替选拔到其他宿舍。
备注	※ 申请画面中“宿舍类型”、“生活馆分类”必须确认“房间类型”后慎重填写。

4. 可申请学士 (宿舍) :

区分		入宿费	1日 单价	申请区分(포탈)	备注 (比较)	特别事项	共同事项
梅芝1,2学士 - 梅芝学士3人室		573,480元	4,860元	梅芝学士3人室	女学生不可申请	层别 公用厕所及淋浴间	中央冷暖气/具备床 、桌子 、衣柜 、鞋 柜 、小型冰箱
梅芝1学士 - 梅芝学士2人室		860,220元	7,290元	梅芝学士2人室			
世研1.2学士 - 世研学士3人室		860,220元	7,290元	世研学士3人室		室内一体型卫生间	
世研3学士 - 世研学士3人室		860,220元	7,290元	世研学士3人室	男学生不可申请		
青研1.2学士 - 青研学士3人室		1,167,020元	9,890元	青研学士3人室		室内分离型卫生间及 淋浴间	
残疾人宿舍	世研学士	1,110,380元	9,410元	-		室内一体型卫生间	
	青研学士	1,423,080元	12,060元	-		室内分离型卫生间及 淋浴间	

- ※ 正式入宿日2周前,如果传染病相关情况及政府运营方针和学校的授课方式发生变动,各房间的定员及入宿费可能会有所调整。
(如发生追加费用, 将于3月中旬统一申请)
- ※ 如果是1年级RC项目对象,可以分配到本人申请的学士和其他学士。
- ※ 1年级RC向不能申请RC的学士申请入宿时,将被代替选拔为其他学士。
- ※ 请注意,通过延世网站 (포탈Portal) 的入宿申请明细在提交完毕时不能修改。
- ※ 如果申请人员明显增多,根据选拔标准可能会变更选拔,请参考。
- ※ 因为生活馆内不运营餐厅,所以入宿费不包括伙食费,可以利用校内餐厅用餐或在休息室烹饪简单的食物。
- ※ 残疾人室申请另行受理。(表格资料室-个别入宿申请表格-下载附件《入宿申请书》后填写, 连同证明文件一起提交生活馆邮箱dormil23@yonsei.ac.kr)

5. 选拔结果发表: 2024. 02. 12.(周一) 17:00 以后可在延世官网 (연세포탈 Portal) 中确认
- ※ 个别选拔结果确认:延世官网→登录→宿舍→入宿信息查询
 - ※ 根据选拔标准介绍选拔结果:生活馆网站→公告事项(入宿, 退宿)。
6. 学生会费相关通知事项
- ※ 学生会费用于购买和维修生活馆内的福利物品 (微波炉 `高光灯 `吸尘器 `钢琴等), 以及开展增进私生福利的事业。
7. 通知书打印及登记(缴纳入宿费): 2024. 02. 13.(周二) 17:00 ~ 02. 15.(周四) 12:00(中午)
- ※ 如果在规定期限内未缴纳,则无需个别联系,取消选拔(没有追加登记(缴纳)期限)。
 - ※ 通知书确认方法:延世官网→登录→宿舍→宿舍费通知书
8. 居住时间: 2024. 02. 25.(周日) 15:00 ~ 06. 22.(周六) 12:00(中午) (共118晚)
- ※ 在入宿开始日之前不能入宿, 为了预防传染病感染,外部人员也不能出入。

□ 入宿对象及入宿当天必须提交的文件介绍

1. 入宿对象:2024-1学期注册新生 `插班生
2. 入宿当天程序:提交必要文件→本人确认后入宿
- ※ 确认有无传染病相关异常时, 可限制入宿
 - ※ 为预防传染病, 家长及其他外人禁止出入宿舍。
3. 入宿时提交材料 (★★未提交时不可入宿)
- 1) 结核检查确认书1份 (胸部X光检查)
- ※ 2024. 01. 01.之后提交检查确认书
- 2) 遵守传染病预防守则誓约书1部 (请参阅附件)

□ 参考事项

1. 入宿费退款规定通知：

区分	期限
全额退款 (入宿前申请退款)	申请退款至2024. 02. 24.(周六)时 ※ 会退款到在延世官网上登记的退款账户。 ※ 不接受室友申请。(与国籍 `专业 `学号等无关, 随机分配)
部分退款 (入宿期间后中途退宿&退款申请)	2024. 02. 25.(周日) ~ 05. 25.(周六)期间申请退款时 [入宿费 - (违约金+入宿期间使用费)] 的金额退款 ※ 违约金 = 入宿费的20% (以1韩元为单位节社) ※ 入宿时间即使没有实际入宿, 也会从02.25.(日)开始计算,请注意。 ※ 入宿时间按夜数计算, 一晚单价可在上述入宿费用说明中确认。 ※ 被强制退宿时, 6个月内不得再入宿, 退款从正式入宿之日起13周前缴纳的入宿费中扣除违约金(入宿费的20%)后, 剩余天数退款金额的70%。但是,第13周以后强制退宿时, 没有退款金额。
不可退款	2024. 05. 26. 周日之后申请退款者

- ※ 更详细的退款规定请确认网站公告事项中的“入宿费退款规定指南“
- ※ 退款申请方法:延世官网-学士信息系统-宿舍菜单-退款申请
- ※ 退款受理申请书后可能需要2~3周左右,请参考。

2. 入宿时的注意事项

- 一：准备物品:身份证、口罩、洗手液等个人卫生物品、洗漱用具、网线（无线路由器）、个人床上用品
- ※ 仅限梅芝1、2、3学士提供各学生室无线WIFI,无需个人路由器(但不能使用有线网络)。
- ※ 各学士床垫尺寸

学士		床垫尺寸（长×宽×高）（单位:cm）
梅芝学士	2人室	100 × 200 × 24
	3人室	80 × 200 × 10
世研学士	3人室	91 × 200 × 15.5
青研学士	3人室	100 × 200 × 18

- ※ 禁止携带的物品: 电热毯、电坐垫、咖啡机、咖啡壶、卷发器、熨斗等）、易燃物品、电动踏板车，宠物，赌博性物品等 [揭发时被扣分]
- ※ 允许携带的物品: 电脑、台灯、空气净化器、加湿器（不得使用加热式加湿器）等

- 二：与传染病患者接触的学生,无论是否有症状,都不能进入宿舍。
- 三：为预防传染病感染，入宿当天禁止家长及其他外来人员进入宿舍。

3. 强制退宿相关规定

- 一：进入生活馆的学生彻底禁止在宿舍内部吸烟、宿舍内部饮酒、带入酒类,如果被发现,会被强制退宿，请参考。
- 二：擅自使用分配的的房间以外的空房被揭发时,将采取强制退宿措施,并收取擅自占用空房期间的使用费。
- 三：受到强制退宿处分的学生,自处分日起7天内必须退宿。
- ※ 详细的生活观规范及规定可在生活馆网站上查询。(https://wjdorm.yonsei.ac.kr)

4. 公用房间使用指南

详细的公用空间使用手册可在以下生活馆网站上确认。
(https://wjdorm.yonsei.ac.kr/wjdorm/board/notice1.do?mode=view&articleNo=47961&article.offset=0&articleLimit=10)

5. 其他咨询事项请咨询生活馆办公室。

- ※ 使用正规学期电子邮件或生活馆网站咨询公告栏,可以得到更准确的答复。
- 一：电子邮箱: dormil23@yonsei.ac.kr（正规学期）
- 二：生活馆网站: https://wjdorm.yonsei.ac.kr - 咨询留言板Q&A
- 三：电话: 033)760-5300（平日09:00~17:00）

▶ 对原州生活馆有好奇的话？
可参考附件《生活馆指南(2023)》。

延世大学原州生活馆